

APPLICATION FOR REGISTERED CONTRACTORS
(NOT FOR STATE CERTIFIED CONTRACTORS)

INSTRUCTIONS: PLEASE FILL OUT THIS FORM AND FURNISH US WITH ALL RELATED DOCUMENTS

Name: _____ Date: _____

Business Address (if any): _____

Address: _____

Phone#: _____ Fax #: _____

Email Address: _____

I HEREBY MAKE APPLICATION for registration offered by the board based on meeting the requirements established by state law and Bradford County's Construction Trades Board Ordinance.

Signature

I have attached the following documents:

- A. Current Registered License
- B. Liability Insurance and Workman's Comp, made out to:
Bradford County Building Department
Attn: Christiann DeLance
P.O. Box 1148
Starke, FL 32091
Phone #: (904) 966-6223 / Fax #: (904) 966-6220

Note: Please request the Insurance Company include the **Contractor's Name** on the Certificate, not just the Company's Name.

- C. If exempt, will need a Worker's Comp **exemption** form
- D. Letter from Sponsoring County with type of Exam, date taken and a score of 75% or higher. You are required to have taken the Business & Law Exam and have made a score of 75% or higher. The sponsoring letter must be made out to the Building Department at the above address. Bradford County **does not** accept licenses that have been "**Grand fathered in**".

When items A-D are turned in, you will be issued a County Certificate for \$90.00, and will be able to pull permits in Bradford County.

NOTES TO THE CONTRACTOR:

- * Please keep all credentials updated and current; you must renew with the Building Department every year for a fee of \$40.00, renewal letters will go out in May of every year and renewals will need to be in before the 1st of June of every year after May 31st there will be a late fee of \$40.
- * When calling in to verify contractor's credentials, remember, we file by Contractor's Name.
- * If anyone other than the license holder is to purchase the permit, we must have an original, notarized authorization, i.e., Power of Attorney, signed by the contractor, listing the person authorized to pull the permit or person to have a Business check or Credit Card.